Notice is hereby given that proposals will be accepted by Hartnell Community College District for Festo Didactic/ LabVolt Training Equipment – Alisal Campus.

Submit proposal electronically to:
Clint Cowden, Dean of Career Technical Training and Workforce Development
Email: ccowden@hartnell.edu
Telephone: (831) 755-6960
1752 E Alisal Street
Salinas, CA 93905

Hartnell Community College District reserves the right to reject late proposals, any and all proposals, or waive any irregularities or informalities during the Request for Proposal process. No proposal may be withdrawn for a period of thirty (30) days after the closing date for submission.

I. TIMELINE

RFP Available	Wednesday, March 15, 2023
Conference (for Q&A) and zoom availability as well (optional)	Wednesday, March 22, 2023
Deadline for Submitting Response to RFP	Wednesday, March 29, 2023
Committee Interviews	Wednesday, April 5, 2023
Anticipated Award (letter to the selected candidate)	Friday, May 5, 2023

II. INTRODUCTION

Hartnell Community College District invites your proposal for Festo Didactic/ LabVolt Training Equipment – Alisal Campus. Proposal must be submitted in accordance with specifications and conditions contained herein. The District reserves the right to reject a late proposal or waive any irregularities or informalities during the Request for Proposal process. The proposal may be withdrawn for a period of thirty (30) days after the closing date for submission.

III. BACKGROUND

The Hartnell CCD serves over 17,000 students annually through its main campus in Salinas, the Alisal Campus in East Salinas, the King City Education Center, and various outreach learning centers throughout the Salinas Valley. Hartnell College, a Hispanic Serving Institution, provides associate degree and certificate programs, workforce training, courses in basic skills, and prepares students for transfer to four-year colleges and universities. Hartnell College is recognized for its innovative public and private partnerships that support world-class education for STEM, career technical education, fine and performing arts, humanities/social sciences, nursing/healthcare, and athletics. We are proud to be the winners of the 2015 Innovation Award for CSin3 – a Computer Science bachelor's degree in three years.

In 2021, Hartnell College initiated a request for proposals for Industry 4.0 training equipment to develop a modern mechatronics pathway consistent with the needs of our local industry. Festo Didactic/ LabVolt was selected based on relevancy to production equipment, student accessibility, and participation in third-party certification through the National Coalition of Certification Centers (NC3).

Hartnell College has funds to expand our training capabilities in our agricultural mechatronics courses.

The District's Vision and Mission Statements are as follows:

<u>Vision</u>

Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.

<u>Mission</u>

Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement, and success.

IV. DESCRIPTION

Hartnell Community College District (District), commonly called Hartnell College, is issuing this (RFP) Request for Proposal to mechatronics training equipment companies that provided written quotes for pricing on Festo Didactic/ LabVolt Training Equipment – Alisal Campus to Hartnell College's Alisal Campus and its Center for Advanced Technology to provide training equipment for the Career and Technical Education and Workforce development programs. Specifically, it will provide training equipment for mechatronics and industry 4.0 for a new certificate of achievement and associates degree, and enhancement of technical training programs for Hartnell students. Industry 4.0 training equipment will increase the efficiency of workforce by providing more relevant training for today's processing of leafy greens, fresh vegetables, and fresh berries.

V. REQUIREMENTS AND EXPECTATIONS

This project will require the training equipment to have the following minimum equipment list:

Quantity	Description	Part Number
	Hydraulics	
2	TP501 North America - Hydraulics	TP501 North America
2	TP 501+ : Systematic troubleshooting (Add-on to TP501)	TP 501+
2	TP601 North America add-on - Electrohydraulics	TP601 North America
1	Learntop-S (double-sided)	Learntop-S
	Pneumatics	
2	TP101 North America - Pneumatics	TP101
2	TP 101+ America Equipment Set - Systematic troubleshooting	TP 101+
2	TP201 North America add-on - Basic Electropneumatics	TP201
2	Learntop-S (double-sided)	Learntop-S
	Mechanical Drives	
3	Workstation Package	8111513
3	Work Bench for Mechanical Drives Training System	593855

3	Level 1	8111496
3	Level 2	8113280
3	Level 3	8113593
3	Level 4	8113632
1	Curriculum Campus License - Level 1	8121403
1	Curriculum Campus License - Level 2	8121490
1	Curriculum Campus License - Level 3	8121686
1	Curriculum Campus License – Level 4	8121682
	PLC	
1	PLC Trainer, MicroLogix 1100 with Case	588462
4	Advanced PLC Training System (Rockwell Automation)	588969
8	RSLogix 5000 Lite Edition	587890
8	Factory Talk View Studio	587898
4	Smart Sensors Training System	8116358
	AC/ DC	
5	Lab Volt AC/DC Training Systems	587589
	Process Control	
1	2nd Pump Add-On	582398
1	AC Drive (Ethernet) - Single-Phase AC Supply	582436
1	Process Control Training System, w/bench & panels (L,P,F)	588655
1	Temperature Process Control Add-On	588667
1	pH Process Control Add-on	588674
	MecLab	
1	FESTO MecLab® System	556276

VI. SUBMISSION OF PROPOSAL

The District invites your response to this RFP to provide the desired equipment as listed above. The proposal should include the following and any other documents in support of the proposals:

- Vendor's complete name, business address, telephone number, email address, the contact's name and contact information, including the email address of the individual the District should contact regarding this proposal.
- A description of the Operator, including, but not limited to, names of principals, number of employees, firm's longevity, client base, areas of specialization; and, any other pertinent information to assist evaluators to understand the overall capability, stability, resources, of the organization.
- Formal, written quote for Festo Didactic/ LabVolt Training Equipment – Alisal Campus including shipment, installation, and any relevant state/federal taxes, as well as warranty, operations training and any other relevant information.
- Three references for which Vendor has provided same or similar services within the past five years. Include the organization name, address and the contact person's name and telephone number. Describe the scope of the project.
- A narrative statement that illustrates the Vendor's understanding of all aspects of this project and an indication of any strengths or unique expertise the firm would bring to the project and potential benefits to the District.
- All costs of proposal preparation shall be paid for by the applicant. Hartnell College shall not, in any event, be liable or responsible for any pre-contractual expenses incurred by the Operator in the preparation and/or submission of the proposal. The Operator shall not include any such expenses as part of the budget in the proposal.

VII. SELECTION PROCESS

The RFP Selection Committee will make its recommendation to Superintendent/President of Hartnell Community College District. Staff will notify the successful Operator of the intention to enter into a successful agreement.

VIII. REJECTION AND WAIVERS OF PROPOSALS

This Request for Proposal does not commit the District to award a contract or to pay any costs incurred in the preparation of a proposal in response to this Request.

The District reserves the right to accept or reject any or all proposals received; to negotiate with qualified proposer(s) or cancel the Request; and, to waive any minor irregularities and informalities in the proposal or proposal process. The District reserves the right to make the ground lease and operating agreement null and void in the event loan is not approved.

IX. NONDISCRIMINATORY EMPLOYMENT PRACTICES

It is the policy of the Hartnell Community College District that no person shall be discriminated against in any employment procedure on the basis of race, color, national origin, ancestry, religion, sex, sexual orientation, age, marital status, status as a Vietnam-era veteran, or disability.

This policy is in compliance with the United States Civil Rights Act of 1964, as amended; Title IX of the Higher Education Amendments of 1972; the California Fair Employment and Housing Act of 1959, as amended; and the Age Discrimination in Employment Act of 1963, as amended. The District will make reasonable accommodations for the handicapped as required by Section 504 of the Rehabilitation Act of 1973 and by the Americans with Disabilities Act of 1990 (ADA).

It is the policy of the Hartnell Community College District to establish and maintain equal opportunity in employment for all persons and to prohibit discrimination based on race, sex, sexual orientation, color, religion, age, disability, marital status, status as a Vietnam-era veteran, ancestry, or national origin in every aspect of personnel policy and practice in employment, development, advancement, and treatment of persons employed.

To violate this Agreement would constitute cause by which the contract could be immediately terminated by the District.

X. INDEMNIFICATION

Vendor shall defend, indemnify, and hold harmless the District, its Board of Trustees, officers, employees, and agents from any and all claims, loss, damage, injury, and liability of every kind and nature including those from or on behalf of employees of the Vendor, arising directly or indirectly from

Vendor's performance of this Contract, including but not limited to the use of facilities or equipment provided by District or others, regardless of the active or passive negligence of whether liability without fault is imposed or sought to be imposed on District, its Board of Trustees, officers, employees, and/or agents except to the extent that such claim, loss, damage, injury, or liability is the result of the sole negligence or sole willful misconduct of District, its Board of Trustees, officers, employees, and/or agents. Vendor specifically acknowledges and agrees that it has an independent obligation to defend the District, its Board of Trustees, officers, employees, and agents from any claim which actually or potentially falls within this indemnification provision even if such claim is or may be groundless, fraudulent, or false.

XI. ASSIGNMENT

This Contract or any interest therein may not be assigned without prior approval of the District.

XII. GOVERNING LAW

Any Agreement or Contract between the District and Vendor shall be construed in accordance with and governed by the laws of the State of California. Venue for all litigation relative to the formation, interpretation, and performance of said Agreement or Contract shall be in Monterey County, California.

XIII. CONTACT PERSON

Clint Cowden, Dean of Career Technical Training and Workforce Development

Email: ccowden@hartnell.edu

Telephone: (831) 755-6960

Proposer shall not contact any District employee or official regarding this proposal other than the individual listed above as the contact person. Contacting District staff or officials regarding this work may result in disqualification. No verbal comments made by District staff or officials are binding regarding this RFP except for that which is made in writing. This will assure that all proposers receive the same information in a timely manner.

XIV. DEADLINE FOR SUBMISSION OF PROPOSALS

To be considered, proposal must be received March 29, 2023 at 5:00 PM Pacific Time. Late proposal will not be considered. The District highly encourages early submission of proposal.

Proposer shall submit one electronic version of the proposal including any supporting documentation addressed as follows:

Clint Cowden, Dean of Career Technical Training and Workforce Development

Email: ccowden@hartnell.edu

The subject line must clearly state: "Proposal Attached – Festo Didactic/ LabVolt Training Equipment – Alisal Campus"

ATTACHMENT A

NON-COLLUSION AFFIDAVIT

TO BE EXECUTED BY FIRM AND SUBMITTED WITH PROPOSAL

STATE OF CALIFORNIA

COUNTY OF MONTEREY

I, _____ (printed name), being first duly sworn, state that I am the _____(title) of (Firm Name), the party submitting the foregoing response.

In connection with the response, the undersigned declares, states, and certifies that:

1. The response is not made in the interest of, or on behalf of, any disclosed person, partnership, company, association, organization, or corporation.
2. The response is genuine and not collusive or sham.
3. The firm has not directly or indirectly induced or solicited any other respondent to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any other respondent or anyone else to put in sham response, or to refrain from responding.
4. The firm has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the proposal price, or that of any other respondent, or to fix any overhead, profit, or cost element of the response price or that of any other respondent, or to secure any advantage against the public OPERATOR awarding the contract or of anyone interested in the contract.
5. All statements contained in the response and related documents are true.
6. The firm has not, directly, or indirectly, submitted a rate(s) or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any person, corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham response.

Executed this _____ day of _____, 2021, at _____, California.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

_____	_____
Signature	Address
_____	_____
Printed Name	City, State, Zip
_____	_____
Email	Phone Number